



**Aliana**  
Community Council Association

Professionally Managed By:

*C.I.A. Services, Inc.*

3000 Wilcrest Drive, Suite 200  
Houston, Texas 77042-3390  
Phone: 713-981-9000 ▪ Fax: 713-981-9090  
Email: [CustomerCare@ciaservices.com](mailto:CustomerCare@ciaservices.com)  
Website: [www.ciaservices.com](http://www.ciaservices.com)

**ALIANA COMMUNITY COUNCIL ASSOCIATION  
BOARD OF DIRECTORS MEETING MINUTES**

**DATE:** December 6, 2016

**PLACE:** Aliana Development Company, 11200 Richmond Ave., Suite 280.

**ATTENDING:**

E. Travis Stone Jr, President  
Carolyn Davis, Secretary/Treasurer  
Rivers LeGrand, Director  
Lucy Robertson, Director  
Deniece Reyes, C.I.A. Services, Inc.  
Jennifer Lobel, Community Coordinator  
Melissa Hallman, C.I.A. Services, Inc.

**ABSENT:**

**CALL TO ORDER**

The meeting was called to order at 12:47 p.m. by Lucy Robertson, Director

**MANAGEMENT REPORTS**

**MEETING MINUTES**

A MOTION PASSED to approve the October 4, 2016 Meeting Minutes as presented. (Motion – LeGrand, 2nd – Davis; Unanimous)

**RATIFY DECISIONS MADE BETWEEN MEETINGS**

There were no decisions to be ratified at this meeting.

**FINANCIAL REPORT**

The November Preliminary Financials were presented to the Board in advance of the meeting.

**COMMUNITY COORDINATOR REPORT**

Ms. Lobel provided the following update:

**EVENT UPDATES**

**Coffee & Connect** – Coffee & Connect scheduled for January 7<sup>th</sup>

**National Night Out** – It was determined that there needs to be changes to the schedule of the event.

**Father Daughter Dance** – The council donated a red carpet and received positive feedback from the attendees.

**Pumpkin Palooza** – There was good participation, will consider doing again next year.

**Bedtime Stories and Pictures with Santa** - The event was well attended, tickets sold were 138; 85 of which were paid for online. The event overall received \$828.00 in revenue.

**UNFINISHED BUSINESS**

**Community Cookbook**

Ms. Lobel advised the name of the Cookbook will be Passport to Aliana. The cookbook will feature recipes from all over the world thanks to the diversity throughout the community.

**Garden Club**

Ms. Reyes will draft a sponsorship policy to aide in the finalization of the plans for the Garden Club. Ms. Lobel will go back to the Madden PTO and request more detail.

**Staffing the Club**

The Club Hours will be Monday – Friday, 9am-6pm once the new Rec Center opens.

**5K/10K**

Ms. Lobel will plan to host in March 2017

**NEW BUSINESS**

**USMS (US Masters' Swimming) Program/Club**

Ms. Robertson advised all of the intent to create a Swim Club so as to extend the hours of swim time for those wanting to do laps only.

**ADJOURNMENT**

With no further business, the meeting was adjourned at 2:50 p.m. (MOTION – Robertson, 2<sup>nd</sup> – LeGrand; Unanimous)

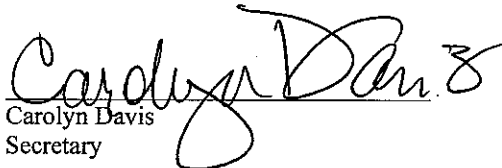
Prepared by:



Deniece Reyes  
C.I.A. Services, Inc.

Approved at the Jan. 10 2016 meeting of the Board of Directors.

Approved by:



Carolyn Davis  
Secretary

cc: ACC Board of Directors  
ACC Meeting Minutes file