



**Aliana**  
Community Council Association

Professionally Managed By:  
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**ALIANA COMMUNITY COUNCIL ASSOCIATION  
BOARD OF DIRECTORS MEETING MINUTES**

**DATE:** August 16, 2016  
**PLACE:** Aliana Development Company, 11200 Richmond Ave., Suite 280.  
**ATTENDING:** E. Travis Stone Jr, President  
Carolyn Davis, Secretary/Treasurer  
Rivers Collins, Director  
Lucy Robertson, Director  
Jennifer Lobel, Community Coordinator  
Ralph Troiano, C.I.A. Services, Inc.  
Deniece Reyes, C.I.A. Services, Inc.  
Melissa Hallman, C.I.A. Services, Inc.

**ABSENT:**

**CALL TO ORDER**

The meeting was called to order at 12:21 p.m. by Travis Stone, President

**MANAGEMENT REPORTS**

**MEETING MINUTES**

**A MOTION PASSED** to approve the May 16, 2016 Meeting Minutes as amended below. (Motion – Robertson, 2nd – Collins; Unanimous)

YOM – is to be spelled out, Yard of The Month

**RATIFY DECISIONS MADE BETWEEN MEETINGS**

There were no decisions to be ratified at this meeting.

**FINANCIAL REPORT**

Due to the management company transition and lack of records received from PCMI (previous management company) there were no financials available for this meeting.

**UNFINISHED BUSINESS**

**YARD OF THE MONTH PROGRAM**

The program will run April – October. Ms. Lobel provided all with a mock of the proposed Yard of The Month sign. A decision was made to revisit the specifics and name of the program at the September Board meeting. Once a program name has been agreed upon Aliana Development (ADC) will have the sign designed.

## **NEW BUSINESS**

### **KITH & KIN CONTRACTOR AGREEMENT**

Ms. Lobel advised all that the staffing for The Club for the overseeing of events/classes will be done by six (s) resident contract employees at a reduced pay rate of \$14/hour with 1 full time staff member, Minahel Abid.

The Board will review and approve Ms. Lobel's consulting contract prior to next month's meeting.

Ms. Lobel expressed her desire for Kith & Kin logoed shirts for the contract employees. The Board was not in favor of this request however suggested name tags.

Ms. Lobel advised there are currently 47 households that have expressed their interest in cooking classes for kids. Ms. Lobel will ensure there are no unavoidable liabilities associated with this class.

### **EVENT UPDATES**

Raffle for Aliana Cares – Ms. Lobel provided an update on the raffle.

Sept. 17 – Artisan in Autumn: There are 10 executed artisan contracts for the event with each giving a \$10 donation per booth.

Dec. 3 – Bedtime Stories with Santa and Mrs. Claus

### **ACTIVITIES, CLASSES, GROUPS & FUNDING UPDATE**

Aug. 26 – Cooking Class with Chef John has sold out

Aug. 26 – First Aid & More sponsored by Frontline ER – cancelled - \$10 cancellation fees donated to Aliana Cares

Sept. 10 – Coffee & Connecting – 60 confirmed RSVPs – Ms. Reyes and Ms. Hallman will be in attendance for HOA representation

There are three (3) new classes to be offered:

- Indian Music class (Day and Time to be determined)
- Snapology – Tuesday evenings (No additional staffing required)
- Child Behavioral Classes – Thursday evenings (No additional staffing required)

### **OTHER NEW BUSINESS**

A discussion was had on how to convey to the Sales Offices the importance of communicating to potential buyers how Kith & Kin separates Aliana from other communities.

**ADJOURNMENT**

With no further business, the meeting was adjourned at 1:21 p.m. (MOTION – Robertson, 2<sup>nd</sup> – Collins; Unanimous)

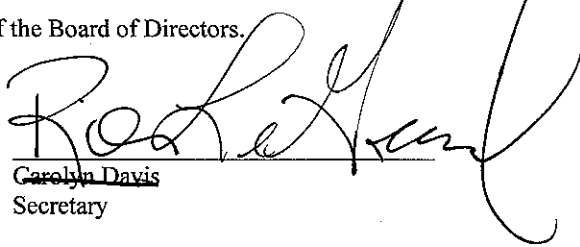
Prepared by:



Deniece Reyes  
C.I.A. Services, Inc.

Approved at the \_\_\_\_\_ 2016 meeting of the Board of Directors.

Approved by:



Carolyn Davis  
Secretary

cc: ACC Board of Directors  
ACC Meeting Minutes file